



Additional Q&A: From 19-23 November

No.	Questions	Answers
53	Does milestone mean one event only i.e. delivery of input completed or have we to be also time specific i.e. delivery of input completed 2nd week of May 2010?	This is an event or series of events, and may or may not be associated with dates.
54	We now have access to the templates for the submission for the first all. However, I am wondering if applicants are expected to use this document as a guideline or a template. For instance is the expectation that the information will be dropped into this document with the LIFT Logo or it is used as a guideline using their own logos. This may sound trivial but don't want to get it all wrong.	It is only guidelines. Proposers can use their own logo.
55	Are there additional financial guidelines for budget preparation for a LIFT proposal? Or are the only guidelines that we should follow the ones included in the budget template?	No there are no additional guidelines.
56	<p>We are able to support carpenters through training, livelihood asset provision, cash for work, yet if I read your response provided earlier we are not able to provide them the material to physically construct or repair a shelter. Is this correct? If so, the preceding initiatives seem moot without providing the latter.</p> <p>Your clarification on this matter would be greatly appreciated and if you would like to set up a brief meeting I would be happy to sit down with you.</p>	Materials can be provided if the proposed activities are promoting income generation and therefore linked to the purpose of the vocational training provided to carpenters.
57	<p>Ours is a small non-profit, non-commercial, non-government, non-religious, legally registered organization based in Yangon, Myanmar.</p> <p>Its mission is to develop small local not for profit businesses that produce products or</p>	Yes, your organization is eligible to apply. However community based malaria/Dengue Fever awareness and prevention education projects are not eligible activities for LIFT.

	<p>provide services that improve the daily living conditions of poor people.</p> <p>It also provides direct humanitarian services with a special focus on implementing sustainable community based malaria/Dengue Fever awareness and prevention education projects for poor Myanmar communities.</p> <p>We are running officially with two licenses, with Ministry of cooperative and Yangon City Development committee.</p> <p>We would like to know, are we eligible to apply Round (1) LIFT?</p>	
58	<p>We are thinking to submit proposal on Construction and rehabilitation of small-scale community infrastructure to improve access to local markets.</p> <p>The project would be under the key theme, point 2 (LIFT TOR page 2) and address the crosscutting requirements (particularly d, b LIFT TOR page 1).</p>	Yes. The proposal comes under the TOR.
59	<p>Cash for work is specifically mentioned, but not food for work. Could food for work activities be also implemented as long as they fit in one of the key themes (post harvest losses, small scale irrigation/infrastructure, employment creation, etc.)?</p>	Food for work is not an eligible activity.
60	<p>Under "improvements in nutrition and hygiene" only nutrition and hygiene education is included. Can supplementary feeding programmes, including food assistance as well education be included?</p>	No. Not included
61	<p>Could you please clarify the percentage of the indirect costs?</p>	It is up to 6%.
62	<p>Will the agreement have to be signed by all the recipients of the grant?</p>	The agreement will be signed only by the leading agency. However, the , the consortium members

		should have formal MOU/agreement between themselves.
63	How many proposals each organization is allowed to submit?	There is no limit in the number of proposals that each organization/agency can submit. However, that does not imply that all proposals will then be awarded a contract. The selection of proposal will balance the final awards based on equity and relevance.
64	In the reviewing panel, will there be anybody from the Myanmar government?	No. There will be nobody from the Myanmar Government. The proposals will be reviewed by a team of an independent experts
65	<p>I would like to request further information on the budget format for the LIFT proposals.</p> <p>The Table 5 is showing a breakdown of expenses by Activities, following Objective & SDA that corresponds to key themes in LIFT Guidelines.</p> <p>Will we need to report on this table at the end of the project? Or is it just a way to get an idea of the cost breakdown by activity?</p>	This is to get information on the costs breakdown by activities and also will have to report. The applicant will need to report the expenditures allocated in table 5 when submitting financial reports.
66	<p>On the logical framework in linkage with the table 5 of the budget, should the outputs correspond to the objectives?</p> <p>If we have an output with activities that fits into two different LIFT objectives, how should we fill the table 5?</p>	<p>Yes, output should correspond to the objectives.</p> <p>In case of an output fitting two objectives, it should be allocated to the objective that most correspond to the related activities.</p>
67	Is there a phone number where we can contact you?	The answers to any LIFT questions (written)) must now be written up and published for all potential partners to review to ensure we have an even playing field. So, the questions should be asked using the email address given in the CfP.
68	Are the procurement regulations for UNOPS relevant for any grants funded under LIFT?	Yes, they are.
69	What percentage of funds granted under LIFT	It depends upon the types of proposal and will

	<p>will be retained until the final report has been submitted and approved by UNOPs?</p> <p>Is there a limit on the number of days given for UNOPs to respond to the final report?</p>	<p>differ from case to case. We ensure that the project has adequate cash to work with.</p> <p>Normally, the final report will be finalized within four weeks time.</p>
70	<p>What is the budget flexibility allowance for LIFT grants?</p>	<p>The minimum USD 100,000 and the maximum is USD 2,000,000. For smaller local NGOs it is between USD 50,000 and 100,000.</p>
71	<p>Manager: is it country representative or project manager?</p>	<p>Project Manager.</p>
72	<p>M&E Officer: can I have more detailed about the meaning of M&E?</p>	<p>Monitoring and Evaluation</p>
73	<p>Kindly clarify if the Name of Organization under ANNEX III (a) should include only the lead agency or also the partner agencies.</p>	<p>Should mention the name of the applicant. In case of a consortium, also partner organizations should be listed and their role into the project implementation explained.</p>
74	<p>In the first Q&A documents, question 18, the reply was “there will be a provision for reasonable advance funding after signing the agreement”.</p> <p>Can we clarify if we know what percentage this might be?</p>	<p>It depends upon the requirement as per the activities being proposal and may differ from proposal to proposal.</p>
75	<p>On page 3 of Annex V, it shows what looks like a quarterly reporting schedule – Does this equate to quarterly payments with a final payment being made?</p>	<p>Yes, based on the activities being proposed, we may agree on the quarterly reporting and thereby quarterly payments.</p>
76	<p>How does it differ between a 12 month Delta project and a longer term project? It looks like this might be negotiable depending on each project?</p>	<p>For Nargis-affected areas, the maximum duration of a project is 12 months. A longer term project (up to 36 months) is eligible only for areas beyond Delta.</p>
77	<p>We have an MOU covering two areas, but our local partners do not have official registration (although they have a good relationship with local authorities, so de facto they are able to implement). Will this pose a problem, or is it</p>	<p>The local partners also need to have authorization or agreement to work in those areas.</p>

	sufficient that the applying agency has an MOU?	
78	In the LIFT cfp it is stated in para.15 that the maximum percentage for indirect costs is 6% of total direct costs. It is understood that costs for the Yangon office and costs for our regional office are defined as direct costs. This covers M&E and other costs directly related to the project. The 5-6% indirect cost that we usually have goes for Head Office admin. Will this be acceptable for LIFT?	The allowable indirect costs is the 6% of the total direct costs that are fully attributable to the project activities. Costs for Yangon and regional offices can be defined as direct costs ONLY if the organization can prove a direct link to the project implementation and therefore provide the relevant documentation (invoice) in support. Otherwise they will be treated as indirect costs.
79	Should the Sheet 4 Detailed overall budget total amount <i>agree with</i> the Sheet 5 Fund by obj, Activity total amount?	Yes, it should agree.
80	<i>Should</i> the cost item no 4 in the table 2 of sheet 3 <i>agree with</i> mission/perdiem and other in the sheet 4 Detailed overall budget?	Yes, it should.
81	Do you allow to increase item not just only for O & M office in the table 2 of sheet 3? How about programme cost? Do we need to describe details for program procurement-others?	Yes. It needs to be detailed.