

Additional Q&A: 1-20 December 2009

No.	Questions	Answers
94	The CfP states that the maximum number of pages allowed for the LIFT proposal is 12 though if you add up the maximum number of pages allowed per section in Annex III the total is 13. Just wanted to draw your attention to this.	Thanks for your observation. We will adjust Annex III to reflect the maximum of 12 pages in the next Call for Proposals
95	Can you please clarify if there is a binding requirement to: (a) adhere to page coverage for each section (b) and have the document drafted in the maximum limit of 12 pages (c) where some sections could be reduced and some extended but within the overall 12 page requirement (d) and lastly if we could be allowed to have the overall 12 page requirement to be extended by 3-4 pages.	
		a) Yes (in-line with comment c. below)
		b) yes
		c) yes OK
		d) No. Please keep within the 12 page limit. If additional information is required please include it as an Annex. Submissions should be short, concise and to the point.
96	Please could you clarify the following: Section 14 Round 1 Guidelines: We need to submit the Financial cover letter - ok We need also to submit a summary budget covering a) personnel, b) travel, c) training, e) procurement, f) monitoring and evaluation, and g) other costs - not clear as these are not the categories in your budget format and will require a degree of	The financial summary sheet should look like this; a) Personnel b) Travel c) Training d) ? (will rectify this in the next CfP) e) Procurement f) Monitoring and Evaluation g) Other (program costs) Total Indirect costs @6%

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	<p>manipulation to summarise in this way? We need also to submit the standard Budget format as per the Annex IV - ok</p> <p>Can you therefore clarify whether you expect the budget format and a summary budget and if the summary budget can use the standard headings in your budget and not those listed above a) - g)?</p>	<p>Grand Total</p> <p>We understand there will be some manipulation of the standard budget format to match these headings. Sorry for the inconvenience. Will try to tidy this up in the next Call for Proposals.</p>
97	<p>EC Bangkok and the Australian Embassy in Yangon have advised us to submit the Myanmar Agri-census project document for funding from LIFT.</p> <p>The project was recently formulated by a FAO mission requested by the government. The census will cover the whole country and will provide key structural information about the agricultural sector vey valuable for decision makers in the government and development partners. The project budget is US\$3 million over two years.</p> <p>The call says \$2 million per year per proposal. If my understanding is correct, the maximum is 36 months and \$6 million (\$2 million/year). Is this correct?</p>	<p>Yes, Correct</p>
98	<p>There are six objectives already identified under the LIFT call for proposal. While preparing Log-frame for LIFT proposal I have a small confusion about the PURPOSE. Can I consider this (Purpose) in Log-Frame format as OBJECTIVES and have multiple purpose/objective for the project rather than just one?</p>	<p>Please see Q99 below for clarification</p>
99	<p>Thanks for answering some of our questions regarding the LIFT call for proposals. However one question which we posed in November has still not been answered – we would be grateful</p>	<p>We agree the language of log-frame gets tangled easily among development practitioners. Each organization has its own methodology and concepts for M&E and</p>

	<p>if you could please answer the following question:</p> <p>1) Annex IIIa Description of the Action talks about the Goal, Purpose, Outputs, Activities and Results. The logframe talks only of Purpose, Outputs and Activities. The evaluation grid in the CfP mentions objectives, expected results and activities. Please can you clarify these differences/inconsistencies/definitions? In particular please can you clarify the difference/similarities between Outputs and Expected Results? Is this referring to the same thing?</p>	<p>terms often overlap and confuse. LIFT's logframe matrix is built on DFID's current practice. Their 2009 note "Guidance on using the revised Logical Framework" is very useful and is available at http://www.unssc.org/web1/programmes/rcs/cca_undaf_training_material/teamrcs/file.asp?ID=1440. In particular let us agree on the following that uses Annex 6 of that document:</p> <p>Goal: This is a higher-level identified situation that your project will contribute towards achieving. Indicators of results at the goal level can be described as measuring "impact" of the project. Note that the Goal is not intended to be achieved by your project.</p> <p>Purpose: The Purpose should identify what will change, who will benefit and how it will contribute to LIFT's overall purpose of improved livelihoods and food security. Please ensure there is only one Purpose for your project. Indicators of results at the purpose level can be described as measuring "outcomes" of the project.</p> <p>Outputs are the specific, direct deliverables of your project. These will provide the conditions necessary to achieve the Purpose. The logic of the chain from output to Purpose therefore needs to stand up to scrutiny.</p> <p>Activities are the processes that are carried out by your organization and your stakeholders to create the Outputs you have described. Indicators of results at the activity level will be described in terms of achievements of detailed workplans agreed between managers and staff of your organization. To carry out these activities, you will use Inputs of human resources, time, money and any other resources at the project's disposal.</p> <p>With regard to the word "Results": This is a broad / generic term used to refer to the effects of the project and its activities at the different levels of the logframe hierarchy as you can see in the above descriptions."</p>
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<p>100</p>	<p>I would like to submit some initial questions to LIFT for clarification</p> <p>2) Annex IIIa Description of the Action talks about the Goal, Purpose, Outputs, Activities and Results. The logframe talks only of Purpose, Outputs and Activities. The evaluation grid in the CfP mentions objectives, expected results and activities. Please can you clarify these differences/inconsistencies/definitions?</p> <p>3) Is it ok to adjust the logframe template so that there are less or more milestones, as appropriate to the project?</p> <p>4) In Annex IV Financial Component, on spreadsheet 5 Funds by Objective & Activity, is this just for direct programme costs or do we need to include support costs also? What level of flexibility is there on this and will we be expected to report against it?</p> <p>5) At the information meeting on Friday it was explained that UNOPS will post a list of all questions and answers on the UNOPS website – it would be helpful to know where on the website they will be posted</p>	<p>2) Please refer to Question 99 above</p> <p>3) Yes provided your log-frame is clear, logical and concise</p> <p>4) This breakdown is for program costs and overhead costs. There will be a fair degree of flexibility and reporting against this will be problematic. It might be used as a rough guide to compare expenditure for SDAs and develop best practice.</p> <p>5) This answer will only be available if you know how to access the webpage. The information is contained within the Call for Proposals, point 9.</p> <ol style="list-style-type: none"> 1. Go to www.unops.org 2. Scroll down to NEWS in the bottom right hand corner. 3. Click on Nov 11 Multi Donor Fund to improve 4. And scroll down to the bottom of the page to the Q&A sections.
<p>101</p>	<p>In Q&A 43, you have mentioned that Quote: the contract/agreement will only be completed up submission of proof of eligibility unquote</p>	<p>The letter from the MOAI confirming that the MOU is under process is enough for the proposal to be submitted and assessed.</p> <p>Not having a current MOU for the area</p>

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	<p>During the waiting process on signing the MOU, the MOAI provided the recommendation letter confirming that we are on the process of signing it. Would it be considered eligible? or What level of permission from MOAI be considered as proof of eligibility</p>	<p>proposed will be considered in the assessment</p> <p>Should the proposal be assessed positively, a valid MOU will be required before any contractual agreements are entered into.</p>
102	<p>Would it be possible to answer the followings?</p> <p>1) How many project proposals have been received by the 2nd December 2009. 2) How long it will take to analyze those proposals and to provide feedback and result?</p> <p>I am looking forward to hearing from you.</p>	<ol style="list-style-type: none"> 1. 36 proposals were received on 2nd December 2009 2. The review was completed on the 16th December and the Fund Board met on this date and decided the outcomes from the proposals. 3. Official responses (to all 36 applicants) were sent on 18th December.
103	<p>I'd be grateful if you could kindly elaborate on the following questions:</p> <ol style="list-style-type: none"> 1. Is the rule that all activities have to be implemented in the first 6 months (of each year) applicable to the proposals outside of the Delta? 2. If a proposal is prepared for the maximum, will the LIFT funding be made available in 3 (equal) yearly installments of 2 million each? 	<p>No. This only applies to the Delta Area</p> <p>This will depend on the proposal and the deliverables (the milestones that trigger payments) as decided in negotiations with successful proposals.</p>
104	<p>Do you have an update of when answers for LIFT call will be released? And under which means : email / mail / phone ?</p>	<p>Please see Question 102 for how to access responses to the Q&A This is also stated in point 9 of the Cfp</p>
105	<p>I have received the following clarification on question #2 that I was previously asked to submit below.</p> <ol style="list-style-type: none"> 2. If a proposal is prepared for the maximum, will the LIFT funding be made available in 3 (equal) yearly installments of 2 million each? <p>As the implementation of activities will depend, amongst many factors, on seasons, availability of labour, contracting procedures, etc. Hence it</p>	<p>Funding is limited to \$2 million per year.</p>

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	could happen that for the most effective implementation one would need more than 2 million in year one and less in other years (to equal 6 mil). With this in mind, will funding be disbursed strictly according to the 'maximum 2 million per year' rule?	
106	I would like to know if the cost for study tour and exchange visits of the project staff to neighboring countries of South East Asia is an allowable budget cost in the LIFT 3 year CFP?	We would expect that organizations requesting funding under the LIFT Fund have adequate capacity to implement activities without the need for study tours or exchange visits. If you wish to propose this and feel the cost is justified you are free to do so, however it will require strong justification to be approved in the final budget negotiations.
107	I am writing to enquire about the feasibility of including a farm credit scheme into our proposal. I believe that the microfinance guidelines do not apply. Your prompt guidance on this matter would be much appreciated.	In order to respond adequately to this question we need to understand more about the farm credit system, who is managing the funds, how are they doing this and what system is being used. Please refer to Q15 as this may provide some clarification