

UNOPS helps its partners in the United Nations system meet the world's needs for building peace, recovering from disaster, and creating sustainable development. UNOPS is known for its ability to implement complex projects in all types of environments around the globe. In an effort to promote organizational excellence, UNOPS seeks highly qualified individuals for the following position:

Vacancy Details

Vacancy Code	VA/2010/AFO/KEOC/PRJ/WIOLAB/01
Post Titles	GEF International Waters Project Development Expert
Post Level	ICA 2
Project Title	UNEP-GEF WIO-LaB Project
Org Unit	AFO/KEOC
Duty Stations	Home based with travel to Nairobi, Kenya
Duration	2½ months over a period of 4 months starting 1 March 2010
Closing Date	15 February 2010

Background

The project "Addressing land-based activities in the Western Indian Ocean (WIO-LaB)" is an initiative of the Nairobi Convention, designed to address some of the main environmental problems and issues related to the degradation of the marine and coastal environment due to land-based activities in the Western Indian Ocean (WIO) region. The Project represents a strong partnership between eight countries the WIO Region (Kenya, Tanzania, Mozambique, South Africa, Madagascar, Mauritius, Comoros and Seychelles), the United Nations Environment Programme (UNEP) and its financiers: the Government of Norway and the Global Environment Facility (GEF). The project is co-executed by the Secretariat of the Nairobi Convention for the protection, management and development of the coastal and marine in Eastern and Southern Africa and the United Nations Office for Project Services (UNOPS).

The WIO-LaB Project forms part of the Work Programme of the Nairobi Convention. The Project is furthermore designed as a demonstration project for UNEP's Global Programme of Action for Protection of the Marine Environment from Land-based Activities (GPA) in the WIO region. The objectives of the Project are as follows:

- (1) Improve the information base and develop and demonstrate guidelines and strategies for reducing stress to the marine ecosystem by improving water and sediment quality;
- (2) Strengthen regional legal basis for preventing land-based sources of pollution, including implementation of the GPA, and;
- (3) Develop regional capacity and strengthen institutions in the WIO Region for sustainable, less polluting development including the implementation of the Nairobi Convention.

One of the key activities undertaken by the WIO-LaB Project was the formulation of a Transboundary Diagnostic Analysis (TDA) and Strategic Action Programme (SAP) for the protection of the Western Indian Ocean from land-based sources and activities. The development of the TDA and SAP was spearheaded by dedicated teams of experts drawn from the countries participating in the implementation of the WIO-LaB Project. The process of their

development involved wide stakeholder consultations, both at regional and national level. The SAP includes four main components, driven by its long-term objectives:

- A. Critical coastal habitats will be protected, restored and managed for sustainable use;
- B. Water quality will meet international standards;
- C. River flows will be wisely and sustainably managed; and
- D. Stakeholders will collaborate effectively at regional level in addressing transboundary challenges.

The final version of the SAP will be presented for approval to the 6th Conference of Parties to the Nairobi Convention that is scheduled to be held in Nairobi, Kenya in March/April 2010.

It is intended that the current phase of the WIO-LaB project, which ends in June 2010, will be followed by a next project phase (or phases) geared at implementing certain aspects of the SAP. A number of possible project concepts have already been developed by stakeholders under the auspices of the Nairobi Convention. For this reason, the WIO-LaB Project Management Unit in conjunction with the Nairobi Convention Secretariat and UNOPS are currently seeking the services of a Project Development Expert to assist in the development a Project Document for implementation of the SAP, in part or as a whole, for submission to the Global Environment Facility (GEF) for funding. In doing so, the Expert will work in close cooperation with UNEP/Nairobi Convention Secretariat (including WIO-LaB Project Management Unit), as the executing agency for the Project, as well as the various lead partners identified in the SAP.

The specific duties and responsibilities of the Project Development Expert are presented in the following section.

Duties and Responsibilities

Reporting to the WIO-LaB Project Manager, the Project Development Expert will be expected to undertake the following specific duties and responsibilities:

1. Familiarize him/herself with the findings and recommendations of the WIO-LaB TDA, including the vision, objectives, targets and actions as defined in the SAP, as well as the various project concepts developed on this basis.
2. Undertake consultations with the Nairobi Convention Secretariat, relevant UNEP's substantive Divisions, as well as lead project partners as identified in the SAP, in order to obtain their inputs and/or views on the SAP implementation project, and define modalities for their involvement in the implementation of the Project.
3. Identify and document potential co-financing contributions from potential partners of the project and in particular advice on steps required for securing such co-financing contributions.
4. Based on the SAP and supporting technical documentation that will be provided by the WIO-LaB PMU and other project partners, draft a project concept document, in the form of a GEF Project Identification Form (PIF). It is intended that concept will be presented to Governments during the experts' sessions preceding the Nairobi Convention 6th Conference of Parties to be held in March/April 2010. Feedback received from Governments and partners will subsequently be used to update the PIF, as a basis for full project development.
5. Utilizing the GEF Full-Project Outline/Format, draft the necessary project-appraisal documentation, to include: (i) overall project document; (ii) monitoring and evaluation (M&E) plan; (iii) log frame; (iv) Implementation workplan; (v) Incremental Cost Analysis;

(vi) International Waters (IW) indicator framework; (vii) Budget, including both GEF and non-GEF resources, and utilizing UNEP's budget format; and (viii) execution/implementation arrangements, including the Terms of Reference (TORs) for staff members who will be recruited to coordinate/manage the implementation of the project.

6. Undertake any other duties that will ensure successful execution of this consultancy.

3. Duration and timing of the assignment

The total time allocated for this assignment is 2½ months, spread over a period of 4 months, starting 1st March 2010. The assignment will involve two mission of at least 3 weeks to Nairobi, including participation in the 6th Conference of Parties to the Nairobi Convention (1st April 2010 in Nairobi).

4. Expected outputs

1. Project Identification Form (PIF)
2. Draft Project appraisal documentation, including:
 - Overall project document
 - Monitoring and evaluation (M&E) plan
 - Project log frame
 - Implementation workplan
 - Incremental Cost Analysis
 - International Waters (IW) indicator framework
 - Project Budget
 - Execution arrangements, including TORs for staff

5. Time-schedule

Deliverable	Date
Draft Project Identification Form	21 st March 2010
Final Project Identification Form	30 th April 2010
Zero Draft Project Appraisal Documentation	31 st May 2010
Final Draft Project Appraisal Documentation	30 th June 2010

6. Facilities to be provided by the Consultant

It is expected that the Consultant will have his own personal laptop/computer used for the duration of the contract.

7. Facilities to be provided to the Consultant

Costs of travel (air ticket and per diems) will be covered by the WIO-LaB project. While on mission in Nairobi, facilities for printing, photocopying and communication will be made available by the WIO-LaB PMU.

Required Selection Criteria

Education/Experience/Language

- At least an advanced University degree in environmental, natural or social sciences from a recognized university;
- At least 10 years international experience in project development. Experience in developing projects focussed on the coastal and marine environment will be an added

- advantage;
- Experience with the GEF project development cycle, including the formulation of GEF Project Documents;
 - Strong analytical and reporting abilities;
 - Proven communication and leadership skills and;
 - Fluent in English (written and spoken). Knowledge of French and/or Portuguese would be an advantage

Submission of Applications

Qualified candidates may submit their application, including a letter of interest, complete Curriculum Vitae and an updated United Nations Personal History Form (P.11) (available on our website), to vacancieskeoc@unops.org. Kindly indicate the vacancy number and the post title in the subject line when applying by email.

Additional Considerations

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.
- UNOPS reserves the right to appoint a candidate at a level below the advertised level of the post.

For more information on UNOPS, please visit the UNOPS website at www.unops.org.